



Ciudad Soil and Water Conservation District
100 Sun Ave NE Room 160
Albuquerque, NM 87109
505-510-3478



CIUDAD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
Zoom
Virtual Meeting

May 18, 2026
DRAFT
Meeting Minutes

1. Call to Order

4:31 pm

A. Supervisors present: Attendance confirmed by roll call. A Quorum was present.

Roll call: Steve Glass: Present
Tom Allen: Present
Ramona Goolsby: Present
Maria Young: Absent
Gabriella Coughlin: Present
Daniel Conklin: Present
Sarah Hurteau: Present (left at 5:22pm)

B. Supervisors Absent: Maria Young

C. Others Present: Annie Montes, Tammy Silva, Joshua O'Halloran, Laurel Ladwig ((joined at 4:55), Charlene Pyskoty, Michael G., Katie Mechenbier

2. Agenda for 5/18/2026 Review and Approval (Action Item): Tom Allen moved to approve the 5/18/2026 agenda. Seconded by Dan Conklin and approved unanimously by roll-call vote.

Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Absent
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

3. Review and Approval of Minutes (Action Item)

A. Review and Approval (**Action Item**): Tom Allen moved to approve the [Draft Board Meeting minutes 4.27.26](#). Seconded by Dan Conklin and approved by roll-call vote.

Roll Call Vote:
Steve Glass: Yes
Tom Allen: Yes

Ramona Goolsby: Yes
Maria Young: Absent
Gabriella Coughlin: Abstained
Daniel Conklin: Yes
Sarah Hurteau: Yes

4. **Guest Presentation:**

A. None

5. **Public comment:** No comments made

6. **Reports of Partners**

- A. [NMDA](#) (Katie Mechenbier): A written report was provided. Steve Glass and Katie M. reviewed the report with the board. Native Crop toolkit was discussed for the Ciudad Ag team.
- B. [NRCS](#) (Janelle Cruz): No report was provided.
- C. Other: N/A

7. **Action Items**

- A. Approval of [FY27](#) budget. 12 million in the budget. There was discussion about the Santa Fe county mill amount. Dan Conklin made a motion to approve the FY27 budget. Seconded by Sarah Hurteau and approved by roll call vote.

Roll Call Vote:

Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Absent
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- B. Appointment of Supervisor to Position 6. Ramona Goolsby made a motion to approve appointment of supervisor Coughlin to position 6. Dan Conklin seconded and appointment was approved by roll call vote.

Roll Call Vote:

Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Absent
Gabriella Coughlin: Abstained
Daniel Conklin: Yes
Sarah Hurteau: Yes

- C. Appointment of Supervisor to Position 7. Ramona Goolsby made a motion to approve appointment of supervisor Hurteau to position 7. Tom Allen seconded and appointment was approved by roll call vote.

Roll Call Vote:

Steve Glass: Yes
Tom Allen: Yes

Ramona Goolsby: Yes
Maria Young: Absent
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Abstained

8. Finance Committee (Action Item):

- A. Finance Committee [Report](#). The report was verbally reviewed by Tammy Silva. The end of the fiscal year and preparing for FY27 was discussed. Steve Glass recommended that the board accept the report. Dan Conklin made a motion to approve the report. Seconded by Tom Allen and approved by roll call vote.

Roll Call Vote:

Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Absent
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- B. ICIP discussion: Josh O'Halloran asked the board for input to include items in the ICIP. Procedure for ICIP was discussed. Discussion about storing large equipment and possibly making purchases for the Candelaria Nature Preserve work. Josh to send more information to the board.

9. Reports of committees and possible Action Items

- A. Policy Committee:
B. Personnel Committee: Have hired the finance coordinator! Jared Carbohaul (sp?). He starts June 1st, 2026. Also working on two ag coordinators, education coordinator, urban waters coordinator. Discussion about onboarding and strategic planning. Finance coordinator/IT/office space were all priorities.
C. Mill Levy Committee: nothing to report, on track.
D. Government Affairs Committee: Hurteau working on the stormwater ordinance with the city of Albuquerque. There is a meeting with the congressional delegation planning committee on Wednesday 5/20 at 11:30am at Los Poblanos Open Space to plan a field trip. Discussion about working with the city about broader water conservation issues. Discussion about a nature-based solutions report – Hurteau to send out to partners for review this month. The report provides recommendations for nature based conservation.

10. District [Staff Report](#). Annie Montes gave a report about the Watershed Program

11. Other Business

- A. Discussion about working outside of Ciudad's boundaries (Ex. NM Backyard Refuge Program, Urban Waters)
I. Discussion about funding changes: UW and ByR are now mill levy funded.
II. UW Discussion about working outside of the district and communicating

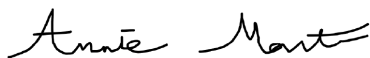
with SWCDs to give the go ahead for the work and/or assist with the funding. Discussion about NMED helping to fund the ambassador so they can continue work outside of Ciudad's boundaries. Discussion about the importance of understanding upstream and downstream happenings. Discussion about being sensitive to the degree of commitment - subject matter expertise is different than organizing a volunteer event.

- III. ByR Discussion - NM ByR to be consulting with partners. The program could provide fiscal support through the Friends of Valle de Oro NWR. Could create a chapter based model with other locations and SWCDs.
 - IV. Discussion about liability for volunteer days. Discussion about prioritizing our staff and capacity and how we will arrive to partnerships – we need to develop policy.
 - V. Summary: Annie and Laurel can augment our district's projects with partnership and providing expertise outside of the district so long as we're not spending on materials. We need to be sensitive about spending tax payer dollars outside of our district.
- B. Discussion of in-person board meetings now that Ciudad has an office
- I. Steve Glass recommended keeping a hybrid format for folks to meet virtually if needed.
 - II. Discussion on logistics for a hybrid style meeting. Discussion about staying aligned with the Open Meetings Act
- C. Annual action plan format and process
- I. Ciudad staff to reference the strategic plan in the action plan. Will be organized by department using the spreadsheet from the strategic planning sessions.
 - II. Action plan to be presented to the board for approval in June.

Adjourned

6:13 PM

Submitted by: Annie Montes



Validated by:

Date approved: