



Ciudad Soil and Water Conservation District
100 Sun Ave NE Room 160
Albuquerque, NM 87109
505-510-3478



CIUDAD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
Zoom
Virtual Meeting

January 26, 2026

DRAFT

Meeting Minutes

1. Call to Order

4:33 pm

A. Supervisors present: Attendance confirmed by roll call.

Roll call: Steve Glass: Present
Tom Allen: Present
Ramona Goolsby: Present
Maria Young: Present
Gabriella Coughlin: Present
Daniel Conklin: Present
Sarah Hurteau: joined at 4:38, left at 6:47

B. Supervisors Absent:

C. Others Present: Joshua O'Halloran, Ricky Reedy, Annie Montes, Tammy Silva, CJ Ames, Erin Blaz, Laurel Ladwig, Casey Ish, Amanda Molina, Shawn Hardeman (joined at 4:51)

2. **Agenda for 1/26/2026** Review and Approval (**Action Item**): Tom Allen moved to approve the 1/26/2026 agenda. Seconded by Maria Young and approved unanimously by voice vote.

Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Absent

3. Review and Approval of Minutes (Action Item)

A. [Review and Approval](#) (**Action Item**): Tom Allen moved to approve the 12/15/2025 minutes. Seconded by Maria Young and approved unanimously by voice vote by all voting members.

Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Abstain

Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Absent

4. Guest Presentation:

- A. Valle Vista Outdoor Acequia Classroom (Casey Ish & Amanda Molina, MRGCD). The guests offered a presentation on the outdoor acequia classroom project and there was a discussion about how CSWCD might be able to support.

5. Reports of Partners

- A. [NMDA](#) (Katie Mechenbier): Katie was not present but the report was reviewed verbally by Mr. Glass.
B. [NRCS](#) (Diego Ortiz): Diego was not present but the report was reviewed verbally by Mr. Glass.
C. Other

6. Action Items

- A. Oaths of Office: [Glass](#) and [Goolsby](#). Both supervisors have signed and mailed their oaths.
- B. Election of 2026 Board officers. Steve Glass nominated for chair by Tom Allen, seconded by Ramona Goolsby. Tom Allen nominated for vice chair by Dan Conklin, seconded Maria Young. Dan Conklin nominated for treasurer by Steve Glass, seconded by Tom Allen.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- C. [Watershed Protection Assistance Program grant](#) for water data analysis. Dan Conklin made a motion to approve Steve Glass's signature on the agreement. Seconded by Sarah Hurteau and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- D. [PSA](#) with Cerise Consulting for Education Consultant. Tom Allen made a motion to approve Steve Glass's signature on the agreement. Seconded by Dan Conklin and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes

Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- E. [PSA](#) with Katie Slack for GIS mapping for County Assessor's offices. Sarah Hurteau made a motion to approve Steve Glass's signature on the agreement. Seconded by Dan Conklin and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- F. Agreement with ALCC for Backyard Refuge Work at VdO & South Valley. Tom Allen made a motion to table the agreement. Seconded by Ramona Goolsby and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- G. [PSA](#) with Rio Grande Return for WQ&C Bio-Zone stream work. Tom Allen made a motion to approve Steve Glass's signature on the agreement. Seconded by Sarah Hurteau and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- H. [MOA](#) with State Land Office for thinning project on La Madera tracts and other SLO properties. Sarah Hurteau made a motion to approve Steve Glass's signature on the agreement, with or without the proposed edits. Seconded by Dan Conklin and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes

Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- I. [IGA](#) (Professional/ Technical Agreement) with City of Albuquerque for invasive tree removal project along Tijeras Creek. Tom Allen made a motion to approve Steve Glass's signature on behalf of the board, pending Mr. Glass's review of the final document. Seconded by Sarah Hurteau and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- J. IGA with City of Albuquerque for Invasive tree and hazardous fuel reduction in the Campbell to Montano stretch of the Bosque. Tom Allen made a motion to table. Seconded by Sarah Hurteau and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- K. [MOA](#) Explora Seed to Stem. Tom Allen made a motion to approve Steve Glass's signature on behalf of the board. Seconded by Maria Young and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- L. Lease [agreement](#) for office space. Dan Conklin made a motion to approve Steve Glass's signature on the agreement, subject to the requests and comments made in the document. Seconded by Maria Yount and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes

Daniel Conklin: Yes
Sarah Hurteau: Yes

- M. [Amendment to IGA](#) with Bernalillo County for Grow the Growers program. Sarah Hurteau made a motion to approve Steve Glass's signature on the final agreement. Seconded by Tom Allen and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

- N. [EMNRD WUI 3927 Work Plan](#) for hazardous fuels reduction. Tom Allen made a motion to approve Steve Glass's signature on the agreement. Seconded by Sarah Hurteau and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

7. Finance Committee (Action Item):

- A. [Finance Committee Report](#) - 1/26/2026. The report was verbally reviewed by Tammy Silva. Treasurer Dan Conklin recommended that the board accept the report. Seconded by Tom Allen and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Yes
Sarah Hurteau: Yes

8. Reports of committees and possible Action Items

- A. Policy Committee: CSWCD as [statewide procurement resource](#) (Gabby) The written draft memorandum was submitted and verbally reviewed by Gabby Coughlin.
- B. Personnel Committee: [Updated Employee Policy](#). Deferred to action item for February meeting.
- C. Mill Levy Committee: Confirmation of anticipated FY2026 revenue amount and accompanying discussion.
- D. Government Affairs Committee: [NM Food Recovery and Composting Act](#) endorsement ([Fact Sheet](#)) Motion for Steve Glass to write an endorsement letter for SB47 by Tom Allen, seconded by Maria Young and approved by roll call vote.

Roll Call Vote: Steve Glass: Yes
Tom Allen: Yes
Ramona Goolsby: Yes
Maria Young: Yes
Gabriella Coughlin: Yes
Daniel Conklin: Abstain
Sarah Hurteau: Absent

9. **District Staff [Report](#).** Written report was submitted and discussed.

10. Other Business

A. Potential establishment of an agricultural soils lab

Adjourned

7:20 PM

Submitted by: CJ Ames

Validated by:

Date approved: