

**CIUDAD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Zoom
Virtual Meeting
July 15th, 2024

Meeting Minutes

1. **Call to Order** **4:34 pm**
 - A. Supervisors Present: Steve Glass, Dan Conklin, Tom Allen (departed at 5:50), Sarah Hurteau (departed at 6:15), Zoe Economou, Maria Young, Gabriella Coughlin
 - B. Supervisors Absent:
 - C. Others Present: Astrid Mooney, Erin Blaz, Ricky Reedy, CJ Ames, Katie Mechenbier, Dusty Glidewell, Jason Swann (departed at 5:12), Commissioner Eric Olivas (departed 5:13),

2. **Agenda Review and Approval (Action Item):** Ms.Economou moved to approve the agenda, which was seconded by Mr. Allen and approved unanimously by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

3. **Minutes Review and Approval (Action Item)**
 - A. *Regular Board Meeting Minutes 6/17/24.* Ms.Ecnomou made a motion to approve the 6/17/2024 meeting minutes as amended, which was seconded by Mr.Allen and the motion was approved unanimously by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

4. **Guest Presentation**
 - A.

5. **Reports of Partners**
 - A. EMNRD (Lawrence Crane): No Report
 - B. NRCS (Dusty Glidewell): A written report was provided and reviewed. Ms. Glidewell noted that the Unfunded Cooperative Agreement would need to be approved before the New Year.
 - C. NMDA (Katie Mechenbier): A written report was provided and reviewed. Second Phase of LOE Funding was issued for Noxious Weed Funding, applications are due July 30. Point system worksheet is due today, Ciudad SWCD has completed and Ms. Mechenbier reviewed. Ms. Mechenbier highlighted the Agriculture Workforce Development Program and offered a phone call with any individuals interested. NMDA's Land of Enchantment funding awards are listed, Ciudad SWCD received 3 awards.
 - D. NMED (TBD): No report was provided.
 - E. Other: No additional reports were provided.

6. Action Items

- A. Resolution 2024-06 for the Proposal of Imposing an Annual Levy up to 0.25 Mills. Mr. Swann reviewed the resolution, noting the updates to the resolution based on polling results from the community and fact-checking to ensure it complies with all New Mexico laws and regulations. The resolution needs to be approved by the Soil and Water Conservation Commission. Chairman Glass noted that the resolution allows the board to request a mill levy up to 0.25 mills on the November ballot, and the board will determine the mill amount to levy annually, with approval of the Soil and Water Conservation Commission annually. Ms. Economou moved to adopt the resolution and authorize Chairman Glass to sign it on behalf of the Board. The motion was seconded by Mr. Allen . The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- B. MOA for LOE LEF Landscape Scale Restoration Wildland Seed Harvesting Pilot Program. Mr. Conklin moved to approve the MOA with NMDA for the LOE LEF Landscape Scale Restoration Wildland Seed Harvesting Pilot Program. authorizing Chairman Glass to sign on behalf of the Board. The motion was seconded by Ms. Economou. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- C. MOA for LOE LEF Building Capacity Rainwater Harvesting Professional Development. Ms. Hurteau moved to approve the MOA with NMDA for LOE LEF Building Capacity Rainwater Harvesting Professional Development authorizing Chairman Glass to sign on behalf of the Board. The motion was seconded by Mr. Conklin . The motion was unanimously approved by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- D. MOA for LOE LEF Land Use Plan. Mr. Conklin moved to approve MOA with NMDA for LOE LEF Land Use Plan authorizing Chairman Glass to sign on behalf of the Board. The motion was seconded by Ms. Economou . The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes

Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- E. *MOAs for Nine (9) Individual Applicant Healthy Soil Program projects, including Carlos McCord & Zoey Fink, Maribeth Troyer, Peter Callen, Jennifer Hull, Sophie Trusty, Olivia Wischmeyer, Jessica Shoemaker, CJ Ames, and Los Jardines Institute.* It was discussed that CJ Ames, the new Agriculture Manager, was awarded HSP funds for their private operations. It was noted that NMDA did not see a conflict of interest, in the past NMDA has had other Board Members and Employees at other SWCDs participate as HSP awardees. Ms. Mooney noted that another staff member would review invoices from CJ Ames, as CJ will be the main point of contract at Ciudad SWCD for other projects. Ms. Hurteau moved to approve all nine MOAs with NMDA authorizing Chairman Glass to sign on behalf of the Board. The motion was seconded by Ms. Economou. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- F. *MOA for the Grow the Growers Healthy Soil Program project.* Mr. Conklin moved to approve the MOA by authorizing Chairman Glass to sign on behalf of the Board. The motion was seconded by Ms. Economou. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- G. *MOA for the Candelaria Nature Preserve Healthy Soil Program project.* Mr. Conklin moved to approve the MOA with NMDA for the CNP HSP project authorizing Chairman Glass to sign on behalf of the Board. The motion was seconded by Mr. Allen. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- H. *Retroactive Approval Land & Water Summit conference platform WHOVA contract.* Mr. Conklin moved to approve the retroactive approval of the Land and Water Summit contract with Whova authorizing Chairman Glass' signature on behalf of the Board. The motion was seconded by Mr. Allen. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes

Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- I. Service Agreement with Baker Creative for Land and Water Summit Event Coordination . Ms. Hurteau moved to approve the Service Agreement with Baker Creative for Land and Water Summit Event Coordination authorizing Chairman Glass to sign on behalf of the Board. The motion was seconded by Mr. Allen. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- J. Delegate District Manager to sign off on WIOA contract and monthly reports for staff .Ms. Hurteau moved to approve the WIOA contract with NM Workforce Connections authorizing Ms. Mooneyto sign on behalf of the Board. The motion was seconded by Mr. Conklin. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

7. Reports and Possible Action Items

8. Financial Report (Action Item)

- A. 6/30/2024 Financial Report. A written Financial Report was provided and reviewed. Mr. Glass recommended acceptance of the 6/30/2024 Financial Report on behalf of the Finance Committee. Ms. Economou moved to accept the 6/30/2024 Financial Report. The motion was seconded by Mr. Conklin. The motion was unanimously approved by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Absent
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- B. Resolution 2024-07 for the FY 2024 4th Quarterly Budget Adjustment. Ms. Economou moved to adopt Resolution 2024-07 The motion was seconded by Mr. Conklin. The motion was unanimously approved by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Absent
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes

Gabriella Coughlin – Yes
Sarah Hurteau - Yes

9. Resolution 2024-08 for the FY 2024 4th Quarterly Budget Report. Mr. Conklin moved to adopt Resolution 2024-08 The Motion was seconded by Ms. Economou and authorize Chairman Glass to sign it on behalf of the Board

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Absent
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
Sarah Hurteau - Yes

10. Resolution 2024-09 for the FY 2025 Annual Budget Ms. Economou moved to adopt Resolution 2024-09 The resolution was seconded by Mr. Conklin

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Absent
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Yes
Gabriella Coughlin – Yes
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11. District Staff Report

- A. The report was provided and reviewed (Staff: Astrid Mooney, Erin Blaz, Ricky Reedy,CJ Ames).).
B. FY24 Point System Worksheet - Board inquired if this had been submitted.

12. Other Business

- A. *None.*

Adjourned

6:42 PM

Submitted by: Ricky Reedy

Date approved: 8/19/2024