

**CIUDAD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING**

Zoom  
Virtual Meeting

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**March 18<sup>th</sup>, 2024**

**Meeting Minutes**

1. **Call to Order** **4:33 pm**
  - A. Supervisors Present: Steve Glass, Tom Allen (departed at 6:43pm), Dan Conklin, Sarah Hurteau, Maria Young, Zoe Economou (departed 6:21, arrived 6:33, departed 6:34)
  - B. Supervisors Absent:
  - C. Others Present: Astrid Mooney, Erin Blaz (arrived at 4:53pm), Ricky Reedy, Orlando Romero, Jaren Peplinski, Theresa Aragon (arrived at 4:43pm, departed 4:45, arrived at 5:02pm), Nick Goodman (departed 5:58), Alicia Armijo, Katie Mechenbier,
  
2. **Agenda Review and Approval (Action Item):** Ms. Economou moved to approve the agenda, which was seconded by Mr. Conklin and the motion was approved unanimously by roll call vote.  
Roll Call Vote: Steve Glass – Yes  
Thomas Allen – Yes  
Zoe Economou – Yes  
Daniel Conklin – Yes  
Maria Young – Yes  
Sarah Hurteau - Yes
  
3. **Review and Approval of Minutes (Action Item)**
  - A. Regular Board Meeting Minutes 2/29/2024 – Mr. Conklin made a motion to approve the 2/29/2024 meeting minutes as amended, which was seconded by Ms. Hurteau and the motion was approved unanimously by roll call vote.  
Roll Call Vote: Steve Glass – Yes  
Thomas Allen – Yes  
Zoe Economou – Abstain  
Daniel Conklin – Yes  
Maria Young – Yes  
Sarah Hurteau – Yes
  
4. **Guest Presentation** - No guest presentations.
  
5. **Reports of Partners**
  - A. EMNRD (Lawrence Crane & Marissa Goodwin): No report was provided.
  - B. NRCS (Nick Goodman): A written report was provided and reviewed. NRCS is hiring a lot of new staff and managing this transition. Plenty of EQIP and IRA dollars are available (approx. \$30 million for this year) - application deadline of April 26th. Reach out to Nick or any NRCS offices to get the ball rolling. New Mexico funding opportunity for technical assistance for Outreach and Education (which Ciudad has received in the past) is available again, and SWCDs are encouraged to apply. The deadline is April 13. NRCS is also looking to hire more recent graduates.
    - I. Ms. Mooney noted that the District is “planning to apply for the NRCS technical assistance grant. Roxann mentioned that there is some need for forest health initiatives at NRCS so Ciudad SWCD would like to do workshops so we can help the ABQ Field office with outreach and technical assistance.”
  - C. NMDA (Katie Mechenbier): A written report was provided and reviewed.
  - D. NMED (TBD): No report was provided.

E. Other: No additional reports were provided.

**6. Finance Committee Report (Action Item)**

A. 2/29/2024 Finance Report. Ms. Economou recommended acceptance of the finance report on behalf of the finance committee. Mr. Allen moved to accept the 2/29/2024 financial reports, which was seconded by Ms. Economou and the motion was unanimously approved by roll call vote.

Roll Call Vote: Steve Glass – Yes  
Thomas Allen – Yes  
Zoe Economou – Yes  
Daniel Conklin – Yes  
Maria Young – Yes  
Sarah Hurteau - Yes

B. Review of FY2023 Audit- The Board was informed that there were no findings for FY 2023 audit. The audit has been approved by the NM OSA. No action was taken, nor required.

7. **District Staff Report** – (Astrid Mooney, Erin Blaz, Ricky Reedy, Orlando Romero, Jaren Peplinski, Theresa Aragon) – Report was provided and reviewed.

**8. Action Items**

A. Review Authorized Signers on the BMO Checking Account - Current check signers include Steve Glass, Tom Allen, Zoe Economou, Katherine McCoy, Lauro Silva, and Sara Juarez. Ms. Hurteau made a motion to approve the removal of Katherine McCoy, Lauro Silva, and Sarah Juarez as authorized check signers to the account. This motion was seconded by Ms. Economou. The motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes  
Thomas Allen - Yes  
Zoe Economou – Yes  
Daniel Conklin – Yes  
Maria Young – Yes  
Sarah Hurteau – Yes

B. Community Chipper Event Agreement with Paa-ko HOA - Mr. Allen made a motion to approve the Community Chipper Event Agreement with Paa-ko as amended and authorized Chairman Glass to sign on behalf of the Board, which was seconded by Mr. Conklin. The motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes  
Thomas Allen - Yes  
Zoe Economou – Yes  
Daniel Conklin – Yes  
Maria Young – Yes  
Sarah Hurteau – Yes

C. Indirect Cost Policy - Mr. Conklin made a motion to approve the Indirect Cost Policy and authorized Chairman Glass to sign on behalf of the Board, which was seconded by Ms. Economou. The motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes  
Thomas Allen - Yes  
Zoe Economou – Yes  
Daniel Conklin – Yes  
Maria Young – Yes  
Sarah Hurteau – Yes

- D. Amendment to Trails+ Grant Agreement - Ms. Economou made a motion to approve the Amendment to the Trails+ Grant Agreement and authorized Chairman Glass to sign on behalf of the Board, which was seconded by Mr. Conklin. The motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes  
Thomas Allen - Yes  
Zoe Economou – Yes  
Daniel Conklin – Yes  
Maria Young – Yes  
Sarah Hurteau – Yes

#### 9. Reports and possible Action Items

- A. Mill Levy Campaign Committee - Next Steps - Mr. Glass inquired which Board members comprised the current committee. Ms. Hurteau offered to reach out to the Trust for Public Lands to inquire about additional information to see if they would be willing to assist with financing the polling. Ms. Hurteau also noted that she has reached out to The Nature Conservancy Public Finance Department to see if they would fund the polling process, but has not heard back. Mr. Glass recommended submitting a capacity-building application for the LOE Legacy Fund for a proposal to fund the polling. Ms. Hurteau recommended obtaining additional bids for polling from local agencies. Mr. Glass noted that MRCOG used a local surveying firm; Mr. Conklin will reach out to prospective local pollsters. Ms. Hurteau noted that CSWCD may be able to request assistance from TPL in assembling the polling questions.
- B. Tabling Request - April 6 - third Garden Expo in Rio Rancho - Education Manager Erin Blaz highlighted an upcoming event and encouraged board members to visit with constituents and support staff with this tabling event. Mr. Allen mentioned that barring any late-week Spring Break plans, he may be able to attend this event.
- C. Request for Rolling River support needed April 21 - Earth Day Festival - Ms. Hurteau noted that with many supervisors attending, it would be best for District staff to reach out to the Master Naturalists for assistance.

#### 10. Other Business

- A. Mr. Glass reminded everyone that there is a vacancy for the Supervisor 6 position. Mr. Glass inquired with Gerhard Schoener and Todd Haines, but each declined. Mr. Glass has committed to inquire with Gabby Coughlin.

**Adjourned**

**6:43 PM**

**Submitted by: Jaren Peplinski**

**Date approved: 4/15/2023**