

**CIUDAD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Zoom
Virtual Meeting

December 18th, 2023

Meeting Minutes

1. **Call to Order** **4:33 pm**
 - A. Supervisors Present: Steve Glass, Tom Allen, Zoe Economou (arrived 4:45), Dan Conklin, Maria Young, Sarah Hurteau
 - B. Supervisors Absent: none.
 - C. Others Present: Astrid Mooney, Erin Blaz, Ricky Reedy, Orlando Romero, Jaren Peplinski, Katie Mechanbier, April Luna, Laura Paskus (departed at 5:04)

2. **Agenda Review and Approval (Action Item):** Ms. Hurteau requested to move Item 9.B. to Item 4. Board consensus was in favor. Ms. Hurteau moved to approve the agenda, which was seconded by Mr. Allen and the motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
 Thomas Allen – Yes
 Zoe Economou –Yes
 Daniel Conklin – Yes
 Maria Young – Yes
 Sarah Hurteau - Yes

3. **Review and Approval of Minutes (Action Item).** Regular Board Meeting Minutes 11/20/2023 – Mr. Conklin made a motion to approve the 11/20/2023 meeting minutes, which was seconded by Ms. Hurteau and the motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
 Thomas Allen – Abstained
 Zoe Economou –Yes
 Daniel Conklin – Yes
 Maria Young – Yes
 Sarah Hurteau – Yes

4. **Proclamation and Award for Excellence in Conservation Advocacy and Education to Laura Paskus** The Board greeted Laura and provided an introduction to Ciudad Soil & Water Conservation District. The Board and Ciudad staff members introduced themselves. Ms. Paskus stated that she has been a journalist for 20 years. Ms. Paskus noted that it can be challenging to report on climate change and observe how our river is diminishing. Ms. Paskus noted that it is encouraging to see people in New Mexico who are knowledgeable in their landscape and organizations who work with the community. Mr. Glass noted that this award was recommended by Ms. Economou. Mr. Glass reviewed the proclamation. Ms. Hurteau made a motion to accept the proclamation, which was seconded by Ms. Ecnomou and approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
 Thomas Allen – Yest
 Zoe Economou –Yes
 Daniel Conklin – Yes
 Maria Young – Yes
 Sarah Hurteau - Yes

5. **Guest Presentation: None.**

6. **Reports of Partners**

- A. EMNRD (Marissa Goodwin): No report was provided.
- B. NRCS (April Luna): A written report was provided and reviewed. NRCS is working on FY 2024 application for EQIP and CSP. Team 2 has two new staff members.
- C. NMDA (Katie Mechenbier): A written report was provided and reviewed. Ms. Mechenbier provided some updates on upcoming deadlines. Ms. Mechenbier provided some highlights from the report, including but not limited to, Item 4. New Supervisors Training, Item 6. Healthy Soil Program. Mr. Glass encouraged Board Supervisors to attend the upcoming Supervisor Training.
- D. NMED (TBD): No report was provided.
- E. Other: No additional reports were provided.

7. Finance Committee Report (Action Item)

- A. 11/30/2023 Finance Report. Ms. Mooney reviewed the November financial reports. Ms. Economou recommended acceptance of the finance report on behalf of the finance committee, Ms Economou moved to accept the 11/30/2023 financial reports, which was seconded by Mr. Conklin and the motion was unanimously approved by roll call vote.
 Roll Call Vote: Steve Glass – Yes
 Thomas Allen – Yes
 Zoe Economou –Yes
 Daniel Conklin – Yes
 Maria Young – Yes
 Sarah Hurteau - Yes

- 8. **District Staff Report** – (Astrid Mooney, Erin Blaz, Ricky Reedy, Orlando Romero, Jaren Peplinski, Theresa Aragon) – Report was provided and reviewed.

9. Action Items

- A. Agreement with the City of Albuquerque for San Antonito Match – Ms. Mooney provided a brief overview of the IGA process. Ms. Hurteau noted that she had made some minor changes. Mr. Allen made a motion to approve the IGA with the City of Albuquerque for San Antonito Match and authorized Chairman Glass to sign on behalf of the Board, which was seconded by Ms. Hurteau and the motion was approved unanimously by roll call vote.
 Roll Call Vote: Steve Glass – Yes
 Thomas Allen - Yes
 Zoe Economou –Yes
 Daniel Conklin – Yes
 Maria Young – Yes
 Sarah Hurteau – Yes
- B. Open Meetings Act Resolution 2023-08 – Ms. Mooney noted that the Resolution was similar to the 2023 OMA Resolution, however NMDA had provided language to allow for virtual meetings. Ms. Ecnomou made a motion to adopt Resolution 2023-08 approving the Open Meeting Act Resolution, which was seconded by Mr. Conklin and the motion was approved unanimously by roll call vote.
 Roll Call Vote: Steve Glass – Yes
 Thomas Allen - Yes
 Zoe Economou –Yes
 Daniel Conklin – Yes
 Maria Young – Yes
 Sarah Hurteau - Yes

- C. Event Agreement with Indian Pueblo Cultural Center – Ms. Blaz provided an overview of the Event Agreement for the 2024 Land & Water Summit. Ms. Mooney noted one item needs to be amended to reflect appropriate payment terms; it was agreed that Chairman Glass will manually make and initial the needed change before signing the agreement. Ms. Hurteau made a motion to approve the Event Agreement with Indian Pueblo Cultural Center and authorized Chairman Glass to sign on behalf of the Board, which was seconded by Mr. Allen the motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen - Absent
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau - Yes

- D. Approval of Health Insurance Reimbursement to Ms. Blaz and retroactive reimbursement for November and December – Ms. Blaz provided an overview. Ms. Hurteau inquired why this was being considered for approval as the Health Insurance reimbursement is detailed in the Employee Policy. Mr. Glass outlined the process and noted that any plans that are not state plans require approval by the Board for partial reimbursement. Ms. Hurteau made a motion to approve Ms. Blaz’s Health Insurance Reimbursement in the amount of 220.94 and approve retroactive reimbursement for November and December which was seconded by Ms. Economou the motion was approved unanimously by roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen - Absent
Zoe Economou –Yes
Daniel Conklin – Yes
Maria Young – Yes
Sarah Hurteau - Yes

10. Reports and possible Action Items

- A. Board of Supervisors Roles and Responsibilities – Ms. Hurteau provided a review of the purpose for drafting the Board of Supervisors Roles and Responsibilities and noted that items still need to be addressed. Mr. Conklin noted that it was well drafted thus far. Ms. Hurteau addressed the time commitments, as well as the position roles.
- B. Appointment of Supervisor for Position 6 – Mr. Glass noted that Position 6 is vacant and asked Supervisors and staff to offer names of potential appointees. Board discussed individuals who would be potential candidates to appoint.

11. Other Business – None

Adjourned

6: 48 PM

Submitted by: Astrid Mooney

Date approved: 1/22/2024